

No.F.DI/SUB/THS/4-2(21)/2012/11769-783
Government of Tripura
Department of Industries and Commerce
Agartala-799006, Tripura

Dated, the 30th July, 2012

MEMORANDUM

Subject: Tripura Industrial Investment Promotion Incentives Scheme, 2012-Operational Guidelines for Industrial Enterprises/ Entrepreneurs for availing incentives under the Scheme

The Government of Tripura has notified the Tripura Industrial Investment Promotion Incentives Scheme, 2012 (hereinafter referred to as 'Scheme-2012'), which has become operational with effect from 1st April 2012. It has now been decided to circulate the operation guidelines to facilitate smooth implementation of the Scheme-2012. The same are as follows:

Implementing Agency

2. In terms of Clause 3(i) of the Scheme-2012, the GM, DICs of the Districts concerned shall function as 'Authorised Agent' of the State Government on behalf of the Directorate of Industries & Commerce. Accordingly, all applications for benefits under the Scheme should be submitted to the GM, DIC of the District concerned, who will take further necessary steps to process such applications.

Application for Eligibility Certificate

3. The provisions regarding Applicability/ Non-applicability of the Scheme and the eligibility conditions for availing incentives under the Scheme are given in Clause 4, 5 & 6 respectively, of the Scheme-2012. For availing any incentives under the Scheme, the concerned enterprise/ entrepreneur shall have to obtain an Eligibility Certificate, for which application form will have to be submitted, in the prescribed proforma, in the following manner:

- a) Application Form for obtaining Eligibility Certificate for availing incentive under the Scheme-2012 (except Procurement Preference and Exemption from Earnest Money and Security Deposits) : Proforma-IA
- b) Application form for obtaining Eligibility Certificate for availing Procurement Preference benefit. : Proforma-IB
- c) Application form for obtaining Eligibility Certificate in respect of Exemption from Earnest Money and Security Deposits. : Proforma-IC

Application for availing Incentives under the Scheme-2012

4. Once an Enterprise/ Entrepreneur obtains Eligibility Certificate, he shall be entitled to submit application for availing incentives under individual components of the Scheme. The applications for availing such incentives will have to be submitted in prescribed proforma as follows:

- a) Application Form for claiming Capital Investment Subsidy : Proforma-II
- b) Application Form for claiming Industrial Promotion Subsidy : Proforma-1II
- c) Application Form for claiming Partial Re-imburement of Power Charges : Proforma-1V
- d) Application Form for claiming Partial Re-imburement of Interest on Term Loans : Proforma-V
- e) Application Form for claiming Re-imburement of Standard Certification Charges/ Fees : Proforma-VI
- f) Application Form for claiming Partial Re-imburement of Floor Space Rentals for IT Industries : Proforma-VII

5. For availing State Transport Subsidy, no separate Proforma is required to be submitted. The Application Form submitted for Central Transport Subsidy will serve the purpose of Application Form for State Transport Subsidy as well. Once the Central Transport Subsidy claim is accepted, the proportionate amount, as per Scheme-2012 provisions, will automatically be sanctioned as State Transport Subsidy.

6. A complete set of Proforma prescribed for submitting various applications, as referred to in Para-3 and 4 above, is enclosed herewith.

7. The frequency for submission of claims for various components of the Scheme-2012 shall be as follows:

- a) Capital Investment Subsidy : One-time
- b) Industrial Promotion Subsidy : Quarterly/ Half-yearly/ Annual
- c) Partial Re-imburement of Power Charges : Quarterly/ Half-yearly/ Annual
- d) Partial Re-imburement of Interest on Term Loans : Annual
- e) Re-imburement of Standard Certification Charges/ Fees : One-time
- f) Partial Re-imburement of Floor Space Rentals for IT Industries : Quarterly/ Half-yearly/ Annual

8. The applications submitted by the Enterprises/ Entrepreneurs should be complete in all respects and accompanied by all required Certificates/ Documents as indicated in the respective Application Form. The GM, DIC concerned may ask for additional documents, as may be considered appropriate.

Some Important Provisions of the Scheme

9. Some important provisions of the Scheme-2012 are reiterated below for the guidance of Enterprises/ Entrepreneurs:

- a) An enterprise shall be eligible for incentives under Scheme-2012 only after it has started commercial production and only as long as it continues to remain in operation [Clause-6].
- b) The incentive claims are required to be submitted within 2 years from the period to which the claim relates (within one year in case of State Transport Subsidy) [Clause-6.5 and 14.3].
- c) The incentive/ benefit to be sanctioned under Scheme-2012 shall be reduced by the amount of benefit already availed by a unit under any other Govt. Scheme [Clause-6.4].
- d) All incentives payable under the Scheme-2012 shall be disbursed through the financing banks/ financial institutions. In case of self-financed units, incentives shall be disbursed through a bank account [Clause-6.3].
- e) Cash Payments shall not be considered for calculation of incentives under Scheme-2012 (in case of Capital Investment Subsidy and State Transport Subsidy). The payments through Cheques/ Drafts/ Other Banking Mechanism only shall be taken into account. This is consistent with the practice followed by Government of India under NEIIPP-2007.
- f) In all cases where the incentive is linked to certain payments to be made by the unit to various Government Agencies/ Financial Institutions/ Government Undertakings (reimbursement of power charges, for instance), the incentive shall be sanctioned only after the unit has actually made payment to the concerned Department/ Undertaking. No incentives will be granted to the defaulting units.

10. The above operational guidelines are being issued for information and strict compliance by all concerned and shall take effect from the date of the Scheme-2012 coming into operation, namely, 1st April, 2012. Separate operational guidelines are being issued for the State Government Officials who will be dealing with the subject.

(L. K. Gupta)
Principal Secretary (I&C)

To

1. All the Chambers of Commerce and Industries in Tripura.
2. The GM, DICs (All Districts).
3. The SIO, NIC, Tripura – for placing the Memorandum (with Enclosures) on the Tripura Government website.

**Prescribed Proforma for submission of Applications under
Tripura Industrial Investment Promotion Incentive Scheme, 2012**

Proforma No.	Particulars	Page No.
IA	Application Form for obtaining Eligibility Certificate for availing incentive under the Scheme-2012 (<u>except</u> Procurement Preference and Exemption from Earnest Money and Security Deposits)	2-3
IB	Application Form for obtaining Eligibility Certificate for availing <u>Procurement Preference</u> benefit.	4-7
IC	Application Form for obtaining Eligibility Certificate in respect of <u>Exemption from Earnest Money and Security Deposits</u> .	8-9
II	Application Form for claiming <u>Capital Investment Subsidy</u>	10-18
III	Application Form for claiming <u>Industrial Promotion Subsidy</u>	19-22
IV	Application Form for claiming <u>Partial Re-imbursment of Power Charges</u>	23-26
V	Application Form for claiming <u>Partial Re-imbursment of Interest on Term Loans</u>	27-29
VI	Application Form for claiming <u>Re-imbursment of Standard Certification Charges/ Fees</u>	30-31
VII	Application Form for claiming <u>Partial Re-imbursment of Floor Space Rentals for IT Industries</u>	32-33

**Application Form for obtaining Eligibility Certificate under
Tripura Industrial Investment Promotion Incentive Scheme, 2012**
(Except in respect of (i) Procurement Preference and (ii) Exemption from Earnest
Money and Security Deposits - for which there are separate Proforma)

1.	<u>Brief Particulars of the Unit</u>	
1.1	Name of the Unit	
1.2	<u>Address:</u> a) Factory b) Office	
1.3	Name of the Promoter(s)	
1.4	Type of Industry, Product Manufactured, etc.	
1.5	Category of the Industrial Unit i.e. Micro, Small and Medium (MSME) or Large Enterprise	
2.	<u>Eligibility Particulars of the Unit</u>	
2.1	Whether the Unit has obtained required Industrial Approvals, i.e. a) In case of large-scale Project, Industrial Licence/ Letter of Intent/ Registration Certificate under IDR Act, 1951 or IEM filed with SIA etc. Ref. No. b) In case of MSME, Acknowledgement of Industrial Entrepreneurs' Memorandum (IEM Part-II) issued by DIC. If the Unit has obtained the required	

	IEM/ Certificate, the IEM/ Certificate No. and Date should be mentioned. Also, please enclose a copy of the Approval/ Certificate/ IEM.	
2.2	Whether the Project has been approved and sanctioned by Banks/ Financial Institutions? If so, please indicate the following: a) Name of the Bank/ Financial Institution b) Date of sanction of loan c) Project Cost d) Amount of loan sanctioned	
2.3	Date/ Month/ Year of Commencement of Commercial Production of the Unit.	
2.4	Whether the unit has availed or proposes to avail subsidy, grant or incentive for the same Project under any other Scheme of the Central/ State Government or undertakings? If so, please give details.	
3.	<u>List of Documents/ Certificates required to be submitted:</u> a) Copy of Industrial Entrepreneurs' Memorandum (IEM) Part-II (for MSMEs)/ Copy of Industrial Licence/ Letter of Intent / IEM submitted to SIA (for Large units). b) 'No Objection Certificate' regarding Pollution Clearance from the competent authority. c) Licence from Factories and Boilers Organisation (where applicable)	Enclosed/ Not Enclosed. Enclosed/ Not Applicable. Enclosed/ Not Applicable.

Certified that the above information is true to the best of my knowledge and belief.

Signature of the Applicant

**Application Form for obtaining Eligibility Certificate under Tripura
Industrial Investment Promotion Incentive Scheme-2012**
(In respect of Procurement Preference only)

1.	<u>Brief Particulars of the Unit</u>	
1.1	Name of the Unit	
1.2	<u>Address:</u> c) Factory d) Office	
1.3	Name of the Promoter(s)	
1.4	Type of Industry, Product Manufactured, etc.	
1.5	Category of the Industrial Unit i.e. Micro, Small and Medium (MSME) or Large Enterprise	
2.	<u>Eligibility Particulars of the Unit</u>	
2.1	Whether the Unit has obtained required Industrial Approvals, i.e. c) In case of large-scale Project, Industrial Licence/ Letter of Intent/ Registration Certificate under IDR Act, 1951 or IEM filed with SIA etc. Ref. No. d) In case of MSME, Acknowledgement of Industrial Entrepreneurs' Memorandum (IEM Part-II) issued by DIC. If the Unit has obtained the required IEM/ Certificate, the IEM/ Certificate	

	No. and Date should be mentioned. Also, please enclose a copy of the Approval/ Certificate/ IEM.	
2.2	Date/ Month/ Year of Commencement of Commercial Production of the Unit.	
2.3	Year for which the Eligibility Certificate is applied for	
2.4	<u>Analysis of the Cost/ Price Structure of the Unit for calculation of ‘Value Addition’</u>	<p>The detailed analysis should be prepared and submitted in the enclosed Proforma in <u>Annex-I</u>, following the instructions given below:</p> <p>a) In case the unit has <u>more than one product</u>, the analysis is to be given, for each product separately, <i>certified by a Chartered Accountant</i>.</p> <p>b) The Analysis should be on the basis of data contained in <u>audited accounts of last completed accounting year available</u>. In case the unit has not completed one year, the data for the completed period (<i>certified by a Chartered Accountant</i>) may be taken as basis. For new unit, the projections made in DPR shall be taken as basis for analysis.</p> <p>The <u>audited P&L A/c and Balance Sheet</u> of the Unit available for immediately preceding 3(three) accounting years is to be submitted.</p>
3.	<u>List of Documents/ Certificates required to be submitted:</u>	
	a) Copy of Industrial Entrepreneurs’ Memorandum (IEM) Part-II (for MSMEs)/ Copy of Industrial Licence/ Letter of Intent / IEM submitted to SIA (for Large units).	Enclosed/ Not Enclosed.
	b) ‘No Objection Certificate’ regarding Pollution Clearance from the competent authority.	Enclosed/ Not Applicable.
	c) Licence from Factories and Boilers Organisation (where applicable).	Enclosed/ Not Applicable.
	d) Detailed Analysis of Cost/ Pricing Structure as per <u>Annex-I</u> certified by a Chartered Accountant.	Enclosed/ Not Enclosed.

	e) The audited P&L A/c and Balance Sheet of the unit available for immediately preceding 3 financial years.	Enclosed/ Not Enclosed.
--	---	-------------------------

Certified that the above information is true to the best of my knowledge and belief.

Signature of the Applicant

Detailed Analysis of the Cost/ Pricing Structure of the Unit based on the Audited Final Accounts for the Year.....

1. **Name of the Product:**

S. No.	Particulars	Amount (Rs. Lacs)
A.	<u>Total Value of Goods produced:</u> Total Ex-factory Sales Value (i.e., excluding taxes like excise, VAT, other taxes etc. paid within the state). Add: Closing Stock of Finished Goods/ Work-in-progress Less: Opening Stock of Finished Goods/ Work-in-progress	
	Total Value of Goods produced (A)	
B.	<u>Landed Cost of Raw material</u> (including Consumables, Packing materials etc), <u>procured from outside Tripura</u> , actually <i>consumed</i> during the year Total Purchase Value during the Year (including transport cost, insurance, taxes and other expenses paid outside the State) Add: Opening Stock of Raw Materials Less: Closing Stock of Raw Materials	
	Total Cost of Raw material consumed (B)	
C.	<u>Value Addition</u> (within the State) (A-B)	
D.	Value Addition (within the State) (as % of total landed cost of Raw Material procured from outside and consumed during the year) (C/B)%

Signature of the Chartered Accountant with seal

**Application Form for obtaining Eligibility Certificate under
Tripura Industrial Investment Promotion Incentive Scheme, 2012**
(In respect of Exemption from Payment of Earnest Money & Security Deposits)

1.	<u>Brief Particulars of the Unit</u>	
1.1	Name of the Unit	
1.2	<u>Address:</u> a) Factory b) Office	
1.3	Name of the Promoter(s)	
1.4	Type of Industry, Product Manufactured etc.	
1.5	Category of the Industrial Unit i.e. Micro, Small, Medium and Large Scale.	
2.	<u>Eligibility Particulars of the Unit</u>	
2.1	Whether the Unit has obtained required Industrial Approvals, i.e. a) In case of large-scale Project, Industrial Licence/ Letter of Intent/ Registration Certificate under IDR Act, 1951 or IEM filed with SIA etc. Ref. No. b) In case of MSME, Acknowledgement of Industrial Entrepreneurs' Memorandum (IEM Part-II) issued by DIC. If the Unit has obtained the required IEM/ Certificate, the IEM/ Certificate	

	No. and Date should be mentioned. Also, please enclose a copy of the Approval/ Certificate/ IEM.	
2.2	Date/ Month/ Year of Commencement of Commercial Production of the Unit.	
2.3	Year for which the Eligibility Certificate is applied for	
3.	<p><u>List of Documents/ Certificates required to be submitted:</u></p> <p>a) Copy of Industrial Entrepreneurs' Memorandum (IEM) Part-II (for MSMEs)/ Copy of Industrial Licence/ Letter of Intent / IEM submitted to SIA (for Large units).</p> <p>b) 'No Objection Certificate' regarding Pollution Clearance from the competent authority.</p> <p>c) Licence from Factories and Boilers Organisation (where applicable)</p>	<p>Enclosed/ Not Enclosed.</p> <p>Enclosed/ Not Applicable.</p> <p>Enclosed/ Not Applicable.</p>

Certified that the above information is true to the best of my knowledge and belief.

Signature of the Applicant

Application Form for claiming Capital Investment Subsidy under the Tripura Industrial Investment Promotion Incentive Scheme, 2012

1.	<u>Brief Particulars of the Unit</u>	
1.1	Name and Address of the Unit	
1.2	Constitution of the Unit (Sole Proprietorship/ Firm/ Company/ Co-operative Society, etc.)	
1.3	Name of the Promoter(s)	
1.4	Type of Industry, Product Manufactured etc.	
1.5	Date/Month/Year of starting commercial production	
1.6	Whether the unit has obtained Eligibility Certificate, required under Tripura Industrial Investment Promotion Incentive Scheme, 2012, from the DIC concerned? If yes, please indicate No. & Date of the Certificate. Also, enclose a copy of the Certificate	
1.7	In case the Unit has taken loan from any Bank or Financial Institution, Name of such Bank/ Financial Institution may be indicated.	
2.	<u>Eligibility Particulars of the Unit:</u>	
2.1	Please mention detailed break-up of the approved Project/ Scheme, as under:	
2.1.1	<u>Cost of the Project (Rs. Lakhs):</u>	

	a) Land b) Building c) Plant & Machinery d) Electrical Installations e) Misc. Fixed assets f) Prel. & Pre-operative Expenses g) Margin Money for Working Capital <p style="text-align: center;">Total</p>	
2.1.2	<u>Means of Financing (Rs. Lakhs):</u> a) Term Loan (for Capital Assets) b) Working Capital Term Loan c) Promoter's Contribution d) Other sources <p style="text-align: center;">Total</p>	
2.2	In case Term Loan has been taken from a Bank/ Financial Institution, please indicate the following: a) Name of Bank/ Fin. Institution b) Date of sanction c) Amount sanctioned d) Amount disbursed so far	
3.	<u>Details for computation of claim for Capital Investment Subsidy:</u>	
3.1	<u>Calculation of Rate of Subsidy:</u> a) In case of Sole proprietorship units, whether the unit is belonging to SC, ST or Women? Similarly, in case of Partnership Firm, whether all partners belong to SC, ST or Women category? [In case of SC/ ST, please enclose a copy of SC/ST Certificate of sole proprietor/ all partners of the firm]. Taking into consideration the details mentioned against (a) above, please mention the Rate of Subsidy claimed i.e., 30% or 32.5%.	Yes/ No

3.2	<p><u>Subsidy under Other Schemes:</u></p> <p>a) Whether the unit is also eligible for <u>Central Capital Investment Subsidy Scheme under NEIIPP-2007</u>? If yes, whether application has been submitted for availing such subsidy.</p> <p>b) Whether the unit is eligible for/ has already availed, subsidy/ capital investment subsidy/ margin money/ grant/ incentive, for the same project/ investment, under <u>any other Scheme of Central/ State Government/ Undertakings</u>. If yes, name of the Scheme and the amount of such subsidy may please be indicated.</p>	
3.3	<p><u>Details regarding Fixed Capital Investment:</u></p> <p>Please mention details regarding investment on Land, Buildings and Plant & Machinery in <u>Annex-II</u>, taking into account the points mentioned in “Notes” below the Proforma of Annex-II. Also, please indicate <u>summary of investment</u> as under:</p> <p>a) Land b) Building c) Plant & Machinery</p> <p style="text-align: center;">Total</p>	
3.4	<p><u>Calculation of Amount of subsidy:</u></p> <p>a) Total Fixed Capital Investment eligible for subsidy.</p> <p>b) Rate of Subsidy applicable to the unit.</p> <p>c) Gross amount of subsidy (subject to ceiling of Rs. 50 lakhs in each case)</p> <p>d) Please mention the amount of subsidy received/ claimed under any other Govt. scheme (including NEIIPP, 2007).</p>	

	e) Net amount of subsidy payable to the unit under TIIPIS-2012 (c-d)	
4.	<p><u>List of Documents/ Certificates required to be submitted:</u></p> <p>a) Eligibility Certificate</p> <p>b) Certificate from Bank/Financial Institution, in the Proforma in <u>Annex-I</u>, in case the unit has taken loan from a Bank/ Financial Institution.</p> <p>c) Details of Fixed Capital Investment in Proforma in <u>Annex-II</u>.</p> <p>d) Certificate from Chartered Accountant in the Proforma in <u>Annex-III</u>.</p> <p>e) Certificate from Civil Engineer in Proforma in <u>Annex-IV</u> (only in case of units, not financed by TIDC)</p> <p>f) Certified copies of vouchers/ receipts etc., proof of payment/ expenditure, in respect of each item of expenditure.</p> <p>g) Copy of SC/ST Certificate (If applicable).</p>	<p>Enclosed/ Not Enclosed. Enclosed/ Not Applicable.</p> <p>Enclosed/ Not Enclosed.</p> <p>Enclosed/ Not Enclosed.</p> <p>Enclosed/ Not Applicable.</p> <p>Enclosed/ Not Enclosed.</p> <p>Enclosed/ Not Applicable.</p>

Certified that the information/ documents are true and correct to the best of my knowledge and belief.

Signature of the applicant

Certificate from Bank/ Financial Institution

Certified that M/s has been sanctioned financial assistance by our Bank/ Financial Institution for setting up of an unit for manufacture of Brief particulars of the unit are as under:

(Rs. in lacs)

1.	Type of Industry, Products (with installed capacity).	
2.	Total Project Cost	
3.	Date of sanction of loan	
4.	Amount of loan sanctioned	
5.	Amount of loan disbursed so far	
6.	Expenditure incurred (as per assessment of Bank/ Financial Institution): a) Land b) Building c) Plant & Machinery d) Misc. Fixed Assets e) Prel. & Pre-operative Expenses f) Margin Money for Working Capital Total	
7.	Sources of Financing (as per assessment of Bank/ Financial Institution): a) Term Loan b) Promoter's Contribution c) Other sources Total	
8.	Whether the Project has been completed.	Yes/ No
9.	Whether the unit has started commercial production.	Yes/ No

Signature of Authorized Official of Bank/ Financial Institution

Details of Fixed Capital Investment

1. Land:

- a) Whether the land is freehold or leasehold?
- b) Date of purchase of land or taking the land on lease.
- c) Actual price or premium paid for the land.

2. Buildings:

Description of Building (along with nature/ specification of the construction)	Area	Date of completion	Expenditure incurred (Rs. lacs)
1	2	3	4
Total			

Note: In case space is inadequate, please enclose additional sheets.

3. **Plant and Machinery:**

			Rs. lacs)
Item of Machinery (with specifications)	Name of Supplier	Date of Receipt	Total Cost
1	2	3	4
Total			

Note: In case space is inadequate, please enclose additional sheets.

Certified that the information/ documents are true and correct to the best of my knowledge and belief.

Signature of the Applicant

Notes:

- a) In case of **Land**, actual price or premium paid for the Freehold or Lease-hold Land should be mentioned.
- b) In case of **Buildings**, please mention only the expenditure on Factory Sheds, Office Buildings, etc. necessary for operation of the unit. Residential Quarters are to be excluded.
- c) In case of **Plant & Machinery**, please note that:
 - Cost of captive power generation unit, cost of drawal of power lines and installation of transformer, may also be included, if re-imburement for these items have not been received from any other Government source.
 - Cost of productive equipments like dies, moulds, jigs etc. may also be included.
 - Cost of second hand machinery is to be excluded.

Certificate from the Chartered Accountant

We, M/s the Chartered Accountant, hereby certify that M/s (Name of the Unit) have set up an Industrial Unit at (Address of the Unit), for manufacture of The details of expenditure incurred by the unit and the sources of financing, as per our assessment, are as under:

(Rs. lacs)

Expenditure incurred:

a) Land	:
b) Building	:
c) Plant & Machinery	:
d) Electrical Installations	:
e) Misc. Fixed Assets	:
f) Pre. & Pre-operative Expenses	:
g) Margin Money for Working Capital	:
Total	:

Sources of Financing:

a) Term Loan	:
b) Promoter's Contribution	:
c) Other sources	:
Total	:

We have checked the Books of the Accounts of the Unit and certify the above information to be true and correct. It is also certified that all the above items of expenditure have been fully paid for i.e. the expenditure is on cash basis.

Dated:
Place:

**Chartered Accountants
Signature with seal**

Certificate from Civil Engineer

(To be submitted only in case of units, not assisted by TIDC)

I, Shri (Name and qualifications), hereby certify that M/s (Name of the Unit) has incurred total expenditure of Rs.....lakhs on construction of buildings for its Project for manufacturing(Name of the Product), at(Address of the Unit) as per the following details:

Description of Building (along with nature/ specification of the construction)	Area	Date of completion	Expenditure incurred (Rs. lacs)
1	2	3	4
Total			

Note: In case space is inadequate, please enclose additional sheets.

Signature of the Civil Engineer (with seal)

Application Form for claiming Industrial Promotion Subsidy under the Tripura Industrial Investment Promotion Incentive Scheme, 2012

1.	<u>Brief Particulars of the Unit</u>	
1.1	Name and Address of the Unit	
1.2	Constitution of the Unit (Sole Proprietorship/ Firm/ Company/ Co-operative Society, etc.)	
1.3	Name of the Promoter(s)	
1.4	Type of Industry, Product Manufactured etc.	
1.5	Date/Month/Year of starting commercial production	
1.6	Whether the unit has obtained Eligibility Certificate, required under Tripura Industrial Investment Promotion Incentive Scheme, 2012, from the DIC concerned? If yes, please indicate No. & Date of the Certificate. Also, enclose a copy of the Certificate	
1.7	In case the Unit has taken loan from any Bank or Financial Institution, Name of such Bank/ Financial Institution may be indicated.	
1.8	Whether the unit has obtained necessary VAT/ CST registration? If so please mention the Registration No. and also enclose a copy of the Certificate.	

2.	<u>Particulars of Tripura VAT/ CST/ Other Commodity Tax on Sale of Finished Goods, deposited by the Unit:</u>	
2.1	Year/ Period to which the Claim relates (Year refers to 12-month periods with reference to date of commercial production)	
2.2	<u>Amount of VAT/ CST/ Commodity Taxes deposited:</u> a) VAT (net of input taxes) b) CST c) Other Commodity Taxes Total [Please enclose certified copy of the Proof of Payment of Tax (Challan, Receipt, etc)]. [Also, please enclose <u>Certificate</u> from the concerned Sales Tax/ VAT Authority regarding payment of Tax in the enclosed <u>Annex-I</u> .]	
2.3	<u>Cumulative Amount of Claim/ Sanction</u> of Industrial Promotion Subsidy during current 12-month period (with reference to date of commercial production): a) Total amount claimed (including present claim) b) Total amount Sanctioned (excluding the present claim)	
2.4	Taking into consideration the information in column 2.3 above and the annual ceiling (Rs. 50 lacs), the total amount for which the Reimbursement is claimed now	

3.	<p><u>List of Documents/ Certificates required to be submitted:</u></p> <p>a) Eligibility Certificate</p> <p>b) VAT/ CST Registration Certificate</p> <p>c) Certificate from the concerned Sales Tax/ VAT authority regarding Payment of VAT/ CST/ Other Commodity Taxes in Proforma given in <u>Annex-I</u>.</p> <p>d) Certified copies of the Proof of Payment of Tax (Challan, Receipt, etc).</p> <p>e) Copy of Audited Balance Sheet for last completed Accounting Year.</p>	<p>Enclosed/ Not Enclosed.</p> <p>Enclosed/ Not Enclosed.</p> <p>Enclosed/ Not Enclosed.</p> <p>Enclosed/ Not Enclosed.</p> <p>Enclosed/ Not Enclosed.</p> <p>Enclosed/ Not Enclosed.</p>
----	---	---

Certified that the information/ documents are true and correct to the best of my knowledge and belief.

Signature of the Applicant

Certificate from VAT/ Sales Tax Authorities

Certified that M/s.....
.....
..... (Name & Address of the Unit), who have set up a unit for production/ manufacture of, is a registered VAT/ CST dealer. The brief particulars of their Account with us are as under:

(Rs. in lacs)

1.	<u>No. and Date of Registration:</u> a) VAT Registration b) CST Registration	
2.	Year/ Period to which the VAT/ Sales Tax Payment relates	
3.	<u>Amount of VAT/ CST/ Commodity Taxes deposited:</u> d) VAT (net of input taxes) e) CST f) Other Commodity Taxes Total	
4.	Whether the unit is defaulting in respect of payment of any dues to VAT/ Sales Tax Authorities? If so, please give details.	Yes/ No

Certified that the above information is correct to the best of my knowledge and belief.

Signature of Authorised Official of VAT/ Sales Tax Authorities

Application Form for claiming Partial re-imburement of Power Charges under the Tripura Industrial Investment Promotion Incentive Scheme, 2012

1.	<u>Brief Particulars of the Unit</u>	
1.1	Name and Address of the Unit	
1.2	Constitution of the Unit (Sole Proprietorship/ Firm/ Company/ Co-operative Society, etc.)	
1.3	Name of the Promoter(s)	
1.4	Type of Industry, Product Manufactured etc.	
1.5	Date/ Month/Year of starting commercial production	
1.6	Whether the unit has obtained <u>Eligibility Certificate</u> , required under TIIPIS, 2012, from the DIC concerned? If yes, please indicate No. & Date of the Certificate. Also, enclose a copy of the Certificate	
1.7	In case the Unit has taken loan from any Bank or Financial Institution, Name of such Bank/ Financial Institution may be indicated.	
1.8	<u>Details of Power sanctioned:</u> a) Date of Sanction b) Sanctioned load c) Consumer ID No. (Please enclose a copy of Power Sanction Letter)	

2.	<u>Particulars of the Claim for Re-imbursment of Power Charges</u>	
2.1	Year/ Period to which the Claim relates (Year refers to 12-month periods with reference to date of commercial production)	
2.2	Power Charges Paid during the Year/ Period. [Certified copy of Bill & Payment Receipt to be submitted. Also, a Certificate in <u>Annex-I</u> from TSECL to be furnished.]	
2.3	Amount of Subsidy/ Re-imbursment @15% of total power charges paid during the Period, as indicated in Para-2.2 above	
2.4	<u>Cumulative Amount of Claim/ Sanction</u> during current 12-month period (with reference to date of commercial production): c) Total amount claimed (including present claim) d) Total amount Sanctioned (excluding the present claim)	
2.5	Whether part or full reimbursement of the power charges has been obtained or is proposed to be obtained from any other source? If so, please give details.	
2.6	Claim for Re-imbursment of Power Charges , considering the position in Para-2.4 and 2.5 above and the overall ceiling of Rs.12 lakhs per annum	
3.	<u>List of Documents/ Certificates required to be submitted:</u> a) Eligibility Certificate b) Copy of Power Sanction Letter from TSECL c) Copy of Electricity Bill and Payment Receipt. d) Certificate from TSECL in Proforma in <u>Annex-I</u> .	Enclosed/ Not Enclosed. Enclosed/ Not Enclosed. Enclosed/ Not Enclosed. Enclosed/ Not Enclosed.

	e) Copy of Audited Balance Sheet for last completed Accounting Year.	Enclosed/ Not Enclosed.
--	--	-------------------------

Certified that the above information are correct to the best of my knowledge and belief.

Signature of the Applicant

Certificate from Tripura State Electricity Corporation Ltd. (TSECL)

Certified that M/s.....
.....
..... (Name & Address of the Unit), who have set up a unit
for production/ manufacture of, have taken a power
connection from TSECL. The brief particulars of their Account with us are as under:

(Rs. in lacs)

1.	<u>Details of Power sanctioned:</u> a) Date of Sanction b) Sanctioned load c) Consumer ID No.	
2.	Year/ Period to which the Electricity Bill(s) relate	
3.	Total Amount of the Bill(s)	
4.	Whether the Bills have been fully paid	Yes/ No
5.	Whether the unit is defaulting in respect of payment of any dues to TSECL	Yes/ No

Certified that the above information is correct to the best of my knowledge and belief.

Signature of Authorised Official of TSECL with seal

**Application Form for claiming Partial Reimbursement of Interest on
Term Loans under the Tripura Industrial Investment Promotion
Incentive Scheme, 2012**

1.	<u>Brief Particulars of the Unit</u>	
1.1	Name and Address of the Unit	
1.2	Constitution of the Unit (Sole Proprietorship/ Firm/ Company/ Co-operative Society, etc.)	
1.3	Name of the Promoter(s)	
1.4	Type of Industry, Product Manufactured etc.	
1.5	Date/ Month/Year of starting commercial production	
1.6	Whether the unit has obtained <u>Eligibility Certificate</u> , required under Tripura Industrial Investment Promotion Incentive Scheme, 2012, from the DIC concerned? If yes, please indicate No. & Date of the Certificate. Also, enclose a copy of the Certificate	
2.	<u>Particulars of the Term Loans availed by the Unit</u>	
2.1	Name of the Bank(s)/ Financial Institution(s), from which Term Loan has been availed.	
2.2	Amount of Term Loan Sanctioned	
2.3	Date of sanction of the Term Loan	

2.4	Amount of Term loan disbursed	
2.5	Rate of Interest charged on Term Loan	
2.6	Whether Interest Dues upto the date of application have been fully paid	Yes/ No
3.	<u>Particulars of the Claim for Re-imbursment</u>	
3.1	Period for which Re-imbursment Claimed	
3.2	Total Interest Paid for the period and the rate of interest at which paid	
3.3	Whether part or full reimbursement of the interest has been obtained or is proposed to be obtained from any other source? If so, please give details.	
3.4	Claim for Re-imbursment of Interest @3%, considering the position in Para-3.3 above and the overall ceiling of Rs.1.50 lakhs per annum	
3.5	<u>List of Documents/ Certificates required to be submitted:</u> a) Eligibility Certificate b) Copy of Sanction Letter for Loan c) Certificate from the Bank/ Financial Institution regarding payment of Interest, in <u>Annex-I</u> . d) Copy of Audited Balance Sheet for last completed Accounting Year.	Enclosed/ Not Enclosed. Enclosed/ Not Enclosed. Enclosed/ Not Enclosed. Enclosed/ Not Enclosed.

I/ We declare that the above information/ particulars are true and correct to the best of my/our knowledge.

Signature of the Applicant

Certificate from Bank/ Financial Institution

Certified that M/s has been sanctioned Term Loan by our Bank/ Financial Institution for setting up of an unit for manufacture of Brief particulars of the Unit and their Loan Account are as under:

(Rs. in lacs)

1.	Date/ Month/Year of starting commercial production	
2.	Total Project Cost	
3.	<u>Details of Sanction of Term Loan:</u> a) Date of Sanction b) Amount Sanctioned	
4.	Amount of Term loan disbursed	
5.	Rate of Interest charged on Term Loan	
6.	Year/ Period for which interest paid by the unit	
7.	Amount of Interest paid	
8.	Whether Interest Dues have been fully paid by Unit	Yes/ No
9.	Amount of Claim of the unit for Re-imbursment @3% interest rate	

Certified that the above information is correct to the best of my knowledge and belief.

Signature of Authorized Official of Bank/ Financial Institution

Application Form for claiming Reimbursement of Standard Certification Charges/ Fees under the Tripura Industrial Investment Promotion Incentive Scheme, 2012

1.	<u>Brief Particulars of the Unit</u>	
1.1	Name and Address of the Unit	
1.2	Constitution of the Unit (Sole Proprietorship/ Firm/ Company/ Co-operative Society, etc.)	
1.3	Name of the Promoter(s)	
1.4	Type of Industry, Product Manufactured etc.	
1.5	Date/ Month/Year of starting commercial production	
1.6	Whether the unit has obtained <u>Eligibility Certificate</u> , required under Tripura Industrial Investment Promotion Incentive Scheme, 2012, from the DIC concerned? If yes, please indicate No. & Date of the Certificate. Also, enclose a copy of the Certificate	
1.7	In case the Unit has taken loan from any Bank or Financial Institution, Name of such Bank/ Financial Institution may be indicated.	
2.	<u>Particulars of the Claim for Reimbursement</u>	
2.1	Name of the Product(s), for which Standard Certification obtained	
2.2	Name of the Institution(s), from which	

	the Certification has been obtained	
2.3	No. and Date of the Certificate of standard certification. Please also enclose a copy of the Certificate.	
2.4	Details of fees/ charges paid/ other expenses incurred for obtaining the Certification. Please also enclose a copy of the documentary evidence for the payment, like Receipts, etc.	
2.5	Whether part or full reimbursement of the fees/ charges has been obtained or is proposed to be obtained from any other source? If so, please give details.	
2.6	Amount claimed for reimbursement under TIIPIS, 2012.	
2.7	<p><u>List of Documents/ Certificates required to be submitted:</u></p> <p>a) Eligibility Certificate</p> <p>b) Copy of Certificate of Standard Certification.</p> <p>c) Documentary Evidence like Receipts/ Vouchers etc. in respect of expenses incurred on Fees/ Charges/ other Expenses for obtaining Standard Certification.</p>	<p>Enclosed/ Not Enclosed.</p> <p>Enclosed/ Not Enclosed.</p> <p>Enclosed/ Not Enclosed.</p>

Certified that the above information is correct to the best of my knowledge and belief.

Signature of the Applicant

Application Form in respect of Partial Re-imbusement of Floor Space Rentals for IT Industries under the Tripura Industrial Investment Promotion Incentive Scheme, 2012

1.	<u>Brief Particulars of the Unit</u>	
1.1	Name and Address of the Unit	
1.2	Constitution of the Unit (Sole Proprietorship/ Firm/ Company/ Co-operative Society, etc.)	
1.3	Name of the Promoter(s)	
1.4	Type of Industry, Product Manufactured etc.	
1.5	Date/ Month/Year of starting commercial production	
1.6	Whether the unit has obtained <u>Eligibility Certificate</u> , required under TIIPIS, 2012, from the DIC concerned? If yes, please indicate No. & Date of the Certificate. Also, enclose a copy of the Certificate	
1.7	In case the Unit has taken loan from any Bank or Financial Institution, Name of such Bank/ Financial Institution may be indicated.	
1.8	No. of persons employed by the unit (on the basis of EPF/ESI Returns or records from appropriate Govt. Agency indicating employment). Also, please enclose a copy of such Certificate/ Return etc.	

2.	<u>Particulars of the claim for reimbursement of Floor Space Rentals</u>	
2.1	Year/ Period for which reimbursement is claimed.	
2.2	Total Floor Space allotted to the unit and rate at which rentals are payable. [Please enclose a copy of documentary evidence like allotment letter, lease deed, etc.]	
2.3	Total Floor Space Rentals paid for the relevant period.	
2.4	Amount claimed as reimbursement on Floor Space Rentals paid for the period (@ 20% of the rentals actually paid) and taking into account the ceiling of Rs.12 lakhs per annum.	
2.5	<u>List of Documents/ Certificates required to be submitted:</u> a) Eligibility Certificate b) Copy of Certificate regarding Employment from appropriate authority. c) Copy of Allotment letter/ Lease Deed etc. in respect of floor space utilised. d) Documentary Evidence like Receipts/ Vouchers etc. in respect of payment of floor space rentals.	Enclosed/ Not Enclosed. Enclosed/ Not Enclosed. Enclosed/ Not Enclosed. Enclosed/ Not Enclosed.

Certified that the above information is correct to the best of my knowledge and belief.

Signature of the Applicant